

Mulder Vertalingen, located at Haakmos 55 8043 MJ Zwolle, is responsible for the processing of personal data as reflected in this privacy statement.

Contact details:

<https://www.muldervertalingen.nl>

Haakmos 55 8043 MJ Zwolle

06-21541991

Jessica Mulder is the Data Protection Officer of Mulder Vertalingen He/she can be reached at jessica@muldervertalingen.nl

Personal data we process

Mulder Vertalingen processes your personal data because you use our services and/or because you provide it to us yourself. Below is an overview of the personal data we process:

- First name and surname
- Email address

Special and/or sensitive personal data we process

Our website and/or service does not intend to collect data on website visitors who are under 16 years of age. Unless they have parental or guardian consent. However, we cannot verify whether a visitor is older than 16. We therefore advise parents to be involved in their children's online activities to avoid collecting data on children without parental consent. If you are convinced that we have collected personal data about a minor without such consent, please contact us at jessica@muldervertalingen.nl and we will delete this information.

For what purpose and on what basis we process personal data

Mulder Vertalingen processes your personal data for the following purposes:

- Calling or emailing you if necessary to carry out our services

Automated decision-making

Mulder Vertalingen makes #responsibility decisions on the basis of automated processing about matters that could (significantly) affect individuals. These are decisions made by computer programmes or systems, without a human being (e.g. an employee of Mulder Vertalingen) being involved. Mulder Vertalingen uses the following computer programmes or systems: #use_explanation

How long we keep personal data

Mulder Vertalingen will not retain your personal data for longer than strictly necessary to fulfil the purposes for which your data are collected. We use the following retention periods for the following (categories of) personal data: #retention_period

Sharing personal data with third parties

Mulder Vertalingen only provides third parties and only when necessary to fulfil our agreement with you or to comply with a legal obligation.

Cookies, or similar techniques, that we use

Mulder Vertalingen uses only technical and functional cookies. And analytical cookies that do not invade your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone the first time you visit this website. The cookies we use are necessary for the technical functioning of the website and your ease of use. They ensure that the website works properly and, for example, remember your preferences. They also allow us to optimise our website. You can opt out of cookies by setting your internet browser to no longer store cookies. You can also delete any information previously stored via your browser settings.

View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your possible consent to data processing or object to the processing of your personal data by Mulder Vertalingen and you have the right to data portability. This means that you can submit a request to us to send the personal data we hold on you in a computer file to you or another organisation named by you. You can send a request for inspection, correction, deletion, data transfer of your personal data or a request to withdraw your consent or object to the processing of your personal data to jessica@muldervertalingen.nl. To ensure that the request for inspection is made by you, we ask you to send a copy of your proof of identity with the request. In this copy, please make your passport photo, MRZ (machine readable zone, the strip of numbers at the bottom of the passport), passport number and

Citizen service number (BSN) black. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks. Mulder Vertalingen would also like to inform you that you have the opportunity to submit a complaint to the national supervisory authority, the Personal Data Authority. You can do so via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we secure personal data

Mulder Vertalingen takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorised access, unwanted disclosure and unauthorised modification. If you have the impression that your data is not properly secured or there are indications of misuse, please contact our customer service or via jessica@muldervertalingen.nl.